

Harry B. Seballos

Senior Contract Specialist | Acquisition & Contracts Management | Former Contracting Officer (Level II Warrant) | Active Secret Clearance

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☎ (510) 853-1893

📍 Las Vegas, NV

👤 Professional Summary

Acquisition and contracts professional with more than 20 years of federal procurement and program management experience, including over a decade as a Department of Veterans Affairs Senior Contract Specialist with Level II warrant authority. Handles the full contract lifecycle for construction, services, and commodities, from market research and acquisition planning through negotiation, award, administration, and closeout under FAR and VAAR. Contract experience includes infrastructure and modernization projects valued up to \$22.5M.

Retired U.S. Air Force Chief Master Sergeant (E9) who advised senior commanders and led organizations of up to 1,400 military and civilian personnel. Develops new contracting staff and consistently produces above peer averages. FAC-C Level III and FAC-COR Level III certified. Pursuing a Doctor of Strategic Leadership at Liberty University.

🧠 Core Competencies

- Contract Negotiation
- Contract Formation & Administration
- FAR/VAAR Compliance
- Audit Readiness & Risk Mitigation
- Acquisition Planning & Strategy
- Contract Modifications & Option Exercises
- Construction & A/E Contracting
- Program & Project Management
- Market Research & Cost/Price Analysis
- Contract Closeout & ULO Resolution
- Budget & Funds Management
- Workforce Training & Leadership Development

📁 Professional Experience

Senior Contract Specialist, *Stafford Consulting Company (SCC)* (Contractor supporting VA Network Contracting Office 22)

01/2026 – Present | Long Beach, CA

Pre-award, post-award, and closeout support for VA healthcare acquisitions across VISN 22.

- Trained 8 newly assigned specialists to full proficiency in eCMS, IPPS, FPDS, and VistA as designated Team Trainer, standardizing system practices across the team.
- Executed 75 contract modifications implementing Executive Order 14398 requirements, producing more than 30% above the peer average with full FAR compliance.
- Closed out 37 contracts and resolved 8 prior-year unliquidated obligations, clearing dormant files and strengthening audit readiness.
- Prepared pre-award packages that enabled the Contracting Officer to exercise 8 option-year renewals totaling \$1,363,471 with no lapse in service.

Senior Contract Specialist (1102), *Department of Veterans Affairs (VA)*, NCO 22

12/2011 – 09/2022 | Long Beach, CA

Cradle-to-grave acquisition of construction, services, and commodities for VA healthcare facilities across VISN 22, with Level II warrant authority.

- Managed infrastructure and modernization contracts, including Electronic Health Record Modernization upgrades of \$22.5M at VA Greater Los Angeles and \$9.2M at VA Long Beach, and \$8.9M in historic building renovations at VA Northern Arizona.
- Oversaw multiple contracts of \$2M to \$5M for Fisher House, HVAC retrofits, medical systems, and facility upgrades.
- Served as Contracting Officer's Representative (FAC-COR Level III) on complex construction projects.
- Monitored contractor performance, resolved disputes, and approved modifications to hold project milestones.
- Maintained contract records in eCMS, FPDS, and IFCAP across the full lifecycle, improving reporting accuracy.
- Streamlined office processes and mentored peers, absorbing additional workload during personnel shortages.

Key Certifications & Achievements while at VA:

- FAC-C Level III (Contracting)
- FAC-COR Level III (Contracting Officer's Representative)
- VA Warrant Level II
- VA Facilities Engineering/Construction Level I

- Project/Program Management Level I
- Led market research for 100% of acquisitions reviewed in VA construction contracting audits.

Chief Master Sergeant (E9), Senior Advisor / Career Field Manager / Enlisted Manager / First Sergeant / Superintendent,
U.S. Air Force – Multiple Assignments
1980 – 2010 | Worldwide

- Advised commanders and chiefs of staff as senior enlisted leader for organizations of up to 1,400 military and civilian personnel across operations, contracting, human resources, and IT.
- Directed multi-million-dollar procurement and resource management programs, including annual budgets exceeding \$700K and execution of contingency contracts.
- Negotiated with vendors and developed acquisition plans for mission-critical projects.
- Restructured an organization of more than 250 personnel to align with Air Force-wide initiatives.
- Coordinated Joint Operations Center activities with 10,000 service members from the Army, Navy, Marine Corps, Air Force, and Coast Guard.
- Administered the Government Purchase Card program with zero audit discrepancies.
- Reduced attrition by building career roadmaps for at-risk personnel.

Decorations & Recognition:

- *Defense Meritorious Service Medal*
- *Meritorious Service Medal (3)*
- *Joint Service Commendation Medal*
- *Air Force Commendation Medal (2)*
- *Air Force Senior NCO of the Year (multiple)*

Education

Doctor of Strategic Leadership (DSL), In Progress, Liberty University
Lynchburg, VA

Completed coursework in leading organizational change and in behavioral and situational leadership.

M.A. Management and Leadership, Webster University
2014 | Los Angeles AFB, CA

M.A. Procurement & Acquisition Management, Webster University
2012 | Los Angeles AFB, CA

B.A. Organizational Leadership, Chapman University
2004 | Orange, CA
 Cum Laude

Professional Training

Federal Appropriations Law
2019

Architect/Engineering Contracting
2019

Harvard Business School: Negotiation & Difficult Interactions (DAU)
2015 – 2017

Construction Contracting
2015

FAR Training
2013

Multiple DoD Leadership & Acquisition Courses

Technical Skills

- Acquisition Systems: eCMS, FPDS, IFCAP, IPPS, VistA
- Microsoft Office Suite: Word, Excel, PowerPoint, Outlook

Additional Leadership & Service

Board Director, Homeowners Association (HOA)

Las Vegas, NV

Oversees community policies, contracts, and vendor relationships.

Mentor & Advisor

Guides veterans transitioning into civilian contracting careers.